

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held on Thursday, September 24, 2020 at the Village Municipal Building. The meeting was open to the public.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, Reed Thompson, and Ray Bryant. Trustee Mark Rains was absent. Village Clerk Sue Hirshey was present to take the minutes. Also present were Village Attorney Derek Snyder, Village Engineer Jerald Norton, Olsson Engineer Clayton Cristy, and Deputy Clerk Kristy Hoggatt. Other attendees were Residents Marvin and Debie Heckart, Debbie Bryant, Karl Doner, and Bobby Thomas. Sergeant Melissa Roughton and Deputy Justin Henry were absent. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

**MINUTES**

Minutes of the Board of Trustees Meeting held on August 27, 2020, having been previously provided to the Trustees, were discussed. Trustee Bryant motioned to approve the minutes previously provided. Trustee Thompson seconded the motion. Motion passed unanimously.

**TREASURER’S REPORT**

Clerk Hirshey presented the Treasurers Report. The Board was provided the Balance Sheet by Fund, Cash Receipts Control Report, Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, and worksheets for Carl Junction Sewer Costs, Building Permits in Progress, Deposits Payable for the Schuber Mitchell replat of Briarwood, and Certificates of Deposits for Airport Drive. Trustee Thompson motioned to approve the Treasurer’s Report and to pay the bills. Trustee Bryant seconded the motion. Motion passed unanimously.

**BID OPENING FOR TRASH SERVICE**

**Max Murray, Municipal Manager for Waste Corporation (WCA) and Jennifer Fagan, Municipal Manager for Republic Services of Galena** submitted sealed bids for trash services for the residents of the Village of Airport Drive. Jennifer introduced Jonathan, the Republic truck driver for Airport Drive. Jonathan had been with Republic for 15 years.

<b>BID TABULATION FOR COLLECTION, REMOVAL AND DISPOSAL OF ALL RESIDENTIAL SOLID WASTE</b>				
9/24/2020				
BIDDING COMPANY	Representative	Bid Amount/ Monthly fee		Term
WCA - Joplin Hauling	Max Murray	\$ 10.45	1st yr	3 Year
		\$ 10.71	2nd yr	
		\$ 10.98	3rd yr	
		\$ 10.27	1st yr	5 year
		\$ 10.53	2nd yr	
		\$ 10.79	3rd yr	
		\$ 11.06	4th yr	
Republic Services	Jennifer Fagan	\$ 11.34	5 yr	
		\$ 11.00	*	3 Year
		\$ 10.70	*	5 Year

\* Annual adjustments based on the CPI for water,sewer & trash, not to exceed 3%

Both companies would charge \$5.00 per month for additional carts; and both companies would bill the residents for service. Jennifer from Republic noted that due to COVID 19 restrictions, more people were working from home, children were being homeschooled and people were staying home more: creating 30% more trash than before. Attorney Snyder stated any contract would have to be subject to appropriations or allow early termination. Trustee Myers stated the rates from both companies were very similar. Trustee Myers motioned to accept the five-year contract from Republic Services. Trustee Thompson seconded the motion. Motion passed unanimously.

### **PETITIONS AND COMPLAINTS**

**Ryan Schoenfeld, owner of Airport Drive Express Lube** at 5462 N. Main Street Road had submitted building and civil plans to construct a structure that would connect his two existing buildings and make more room to work on cars. His contractor was ready to start the job in mid-October. Anderson Engineering had submitted civil plans and a drainage report on September 21, 2020 to Clerk Hirshey. Plans were forwarded the Engineer Jerald Norton and Attorney Derek Snyder for review. Engineer Norton stated he had not reviewed the plans yet. Mr. Schoenfeld brought the building plans to the meeting. The Board instructed Clerk Hirshey to have Building Inspector Greg Coats review the building plans as soon as possible. Attorney Snyder stated the Board could give tentative approval if the engineer, attorney and building inspector approved the plans. Trustee Bryant motioned to approve all plans contingent to approval of Engineer Norton, Attorney Snyder, and Building Inspector Coats. Trustee Thompson seconded the motion. Motion passed unanimously.

Tabor Woods Resident **Debbie Baird** asked Clerk Hirshey to ask the Board of Trustees to consider adding a **speed hump** to Tabor Main Road. She had noticed many speeding cars throughout the neighborhood. Mrs. Baird did not attend the meeting. The Board took no action.

Property owner **Bobby Thomas**, 389 E. Fountain Road, asked the Board for permission to set a **storage container** behind his house on Fountain Road. The storage container would be painted to compliment his house. The Trustees instructed Mr. Thomas to find out where all utilities were located. The container could not be placed in a utility easement.

### **ENGINEER'S REPORT**

Engineer Norton discussed a question to build a 12-plex apartment building on the southwest corner of Fir Road and Lone Elm Avenue. No plans had been submitted. Parking lot surfaces were discussed. Engineer Clayton Cristy stated he would not recommend allowing the owner to spray a dust inhibitor on base rock in place of asphalt or concrete surfaces.

### **COUNCIL BILLS AND RESOLUTIONS**

Council Bill 16-20, an ordinance amending Section 705.040, Sewer User Charge Rates, for residential, commercial, and out of town users was discussed. Ordinance 16-20 would increase the rate paid per thousand gallons of water used from \$2.90 per thousand gallons used to \$3.25 per thousand gallons used. All base rates would remain unchanged. The ordinance would be effective as of September 1, 2020. Trustee Thompson motioned to have the first reading of Council Bill 16-20 by title only. Trustee Bryant seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea. Attorney Snyder read Council Bill 16-20 by title only. Trustee Thompson motioned to approve the first reading and have the second reading of Council Bill 16-20 by title only. Trustee Bryant seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea. Attorney Snyder read Council Bill 16-20 by title only. Trustee Thompson motioned to approve the second and final reading of Council Bill 16-20 by title only and adopt

Ordinance 16-20. Trustee Myers seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea. Ordinance 16-20 was adopted.

Council Bill 17-20, an ordinance to amend the 2020 Annual Budget to allow for Street Project Expenditures, and to transfer \$263,381.06 from the Capital Improvement Fund to the Street Fund to pay for the project was discussed. Trustee Thompson motioned to have the first reading of Council Bill 17-20 by title only. Trustee Bryant seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea. Attorney Snyder read Council Bill 17-20 by title only. Trustee Thompson motioned to approve the first reading and have the second reading of Council Bill 17-20 by title only. Trustee Bryant seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea. Attorney Snyder read Council Bill 17-20 by title only. Trustee Thompson motioned to approve the second and final reading of Council Bill 17-20 by title only and adopt Ordinance 17-20. Trustee Bryant seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea. Ordinance 17-20 was adopted.

### **OTHER BUSINESS**

Engineer Norton submitted **Pay Request No. 1 from Hutchens Construction, LLC** in the amount of **\$236,754.96**, the first of two pay requests for **Phase One of the Street Overlay Project**. The project was substantially completed on August 30, 2020. The 12-month warranty period would expire on August 30, 2021. Trustee Thompson motioned to honor Pay Request No. 1 to Hutchens Construction, LLC any pay \$236,754.96. Trustee Bryant seconded the motion. Motion passed unanimously.

**Joplin Fire Department** Chief James Furgerson was unable to attend the meeting but reported by email that after reviewing the list of businesses, the amount proposed to provide fire and emergency services would increase from **\$85,000.00 to \$90,000.00**. Trustee Thompson noted that residents close to a fire hydrant would save \$100.00 per year on insurance because Joplin had an ISO rating of 2, Carl Junction had an ISO rating of 5. Resident Debie Heckart pointed out that Carl Junction always responded quicker than Webb City. Trustee Thompson motioned to continue to contract with Carl Junction Fire Protection District for fire and emergency services. Trustee Bryant seconded the motion. Motion passed unanimously.

Proposals for an **LED sign** for the Municipal Building were submitted by **Lancaster Signs** and **Sign Designs**. Bonnie Pefferman from Lancaster Signs appeared before the Board to discuss her proposals for a new LED sign for the Municipal Building. Her proposals ranged from \$30,000.00 to \$36,000.00, the cost to remove the existing sign was included. All proposals from Sign Designs included a masonry base and ranged from \$28,941.00 to \$38,750.00. Trustee Thompson asked Ms. Pefferman to bring back proposals to the next meeting that included a masonry base.

Trustee Bryant asked for an update regarding the business at 5065 N. Main Street Road, **Curiosity Corner Learning Center**. Clerk Hirshey reported the owner had not contacted the office during the past month. The Trustees asked Clerk Hirshey to contact the owner to ask her if she intended to reopen the business or not. They suggested a 10-day letter be sent to the owner to encourage her to fix the sign on the building or take it down.

Resident Debie Heckart asked the Board if **Airport Drive Express Lube** would have to add a permanent **fence** at the edge of their property during their pending construction. Attorney Snyder stated because the retail business already existed without a fence, it would be difficult to require a fence now.

An estimate was submitted from Building Repairs & Improvements to **add a door to the Clerk's Office**. Contractor Steven Elliott bid \$3,556.71 to install a wooden Dutch split door in place of the cashier window. Trustee Bryant stated the amount was too high and to get more bids.

Kelly Bruce, 25101 Norton Drive, requested a **Lot Split** to purchase **50' of property** east of his on Norton Avenue. The Board took no action, but Attorney Snyder stated the owners of the east lot, Jeff and Tracy Presslor will have to request the lot split.

### **CLERK'S REPORT**

The new game to distribute gift cards and certificates was going well. At the time of the meeting, 81 gift cards/certificates had been awarded.

The Administrator for the Jasper County Cares Act Funding, Derek Hunter, acknowledged receiving the first application for reimbursement of Economic Stimulus expenses on Friday, September 11, 2020. The first application included expenses for the \$10 Discounts to restaurants, and expenses such as hand sanitizer, gloves, and disposable face masks. The total was \$33,661.09; \$33,370.00 for discounts and \$291.09 for health safety items.

I mailed Ordinance 15-20 and all required documentation to the Missouri Department of Revenue on August 31, 2020 for the new ½ cent Sales Tax. I spoke with Kevin from the Department of Revenue, he stated all was in order and the new sales tax would take effect January 1, 2021.

An agreement with Liberty Utilities/Empire District Electric had been signed and returned to Liberty to add a streetlight to south side of Fir Road at the intersection of Old Fir Road.

Ready to begin working on the Newsletter for October 2020. MOSA Hibachi & Sushi Japanese Express will be the spotlighted business. Trustee Myers suggested researching current situations due to civil unrest and rights of business owners and residents. Attorney Snyder stated no one had the right to use lethal force for property destruction, only if you believed someone posed a threat to you. He continued the Castle doctrine would not apply but Stand Your Ground would.

Steve Lawver at Carl Junction had been contacted for dates for the leaf pickup. He asked if there were any places in Airport Drive to dump the leaves. Currently, no date had been offered and no options were given to dump leaves anywhere closer than CJ.

The process would soon begin to create the proposed Budget for 2021. Keith Stammer would not be able to attend due to recent surgery. Mark Johnson agreed to serve as Chairman for the meetings. He offered possible meeting dates of October 6<sup>th</sup>, 8<sup>th</sup>, or 13<sup>th</sup>. Last year Keith Stammer, Mark Johnson and Janie Liles created the proposed 2020 Budget. Member Debie Heckart was unable to attend.

The total remained \$805.00 for Steve Hughlett for Tabor Woods sign expenses.

The following licensed contractors were asked for proposals to add another door to the Clerks' office: Conway Construction, Building Repairs & Improvements, and Jim Morris Roofing & Remodeling. Only Building Repairs & Improvements had come to the office to look at the project, his proposal was in Other Business.

Jason Smith from METS Ambulance Service contacted the office on September 18, 2020. METS was considering purchasing the west lot behind Washmaster Carwash. I spoke with Attorney Snyder regarding zoning. Mr. Smith was invited to the meeting but was unable to attend.

The Census planned to end field data collection and self-response options by September 30, 2020.

I attended the Zoom Classes for the MOCCFOA Master Academy on Sunday, September 13<sup>th</sup> and Thursday, September 17, 2020. It was very different attending online.

The new owners of the property on the west side of the main entrance to Tabor Woods, 25319 Demott Drive, operated a tree service business. The Office had received verbal complaints from residents regarding the parking location of the bucket truck and a port-a-pot. Sections 405.560 and 405.400 were provided to the Board. Attorney Snyder agreed to send a letter to the property owner.

Deputy Clerk Kristy Hoggatt requested a vacation day on Friday, October 9, 2020 for her daughter's dental surgery. Clerk Hirshey requested a vacation day for Thursday, October 15, 2020. Trustee Bryant motioned to approve both vacation days as requested. Trustee Thompson seconded the motion. Motion passed unanimously.

The Green Folder contained documents requiring the Chairman's signature. Items in Gray Folder were for sharing of information and possible discussion.

### **REMINDERS**

The office would be closed Monday, October 12, 2020 in observance of Columbus Day.

The next Board of Trustee Work Session and Regular Meetings were scheduled for October 22, 2020, at 6:30 p.m. and 7:00 p.m. respectively.

### **ADJOURNMENT**

With no other business to come before the Board, Trustee Bryant motioned to adjourn the meeting. Trustee Thompson seconded the motion. Motion passed unanimously.

Meeting adjourned at 9:15 p.m.

Respectfully Submitted,

*Sue Hirshey, MRCC*  
Village Clerk