

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held July 26, 2018 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:05 p.m. Members present were Terry Myers, David Bozung, Mark Rains and Reed Thompson. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Kristy Hoggatt, Sergeant Missy Roughton and Jasper County Deputy Justin Henry were also present. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

**INSTALLATION OF NEW DEPUTY CLERK**

Clerk Hirshey administered the Oath of Office to newly appointed Deputy Clerk Kristy Hoggatt.

**MINUTES**

Minutes of the Board of Trustees Meeting held on June 28, 2018 having been previously provided to the Trustees were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Myers seconded the motion. Motion passed unanimously.

**TREASURER'S REPORT**

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Carl Junction Sewer Costs Worksheet and updated worksheet listing all Certificates of Deposits for Airport Drive. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Thompson seconded the motion. Motion passed unanimously.

**OTHER BUSINESS**

Attorney Derek Snyder had reviewed and amended the proposed **Marketing Agreement** between Airport Drive and **Utility Service Partners, Inc.** Mr. Snyder made changes regarding the exclusivity clause and the ability to terminate the contract with 90 days written notice. Trustee Rains motioned to accept the new agreement as presented by Attorney Snyder. Trustee Myers seconded the motion. Motion passed unanimously.

**CLERK'S REPORT**

Continued from Work Session.

The July 2018 Newsletter was mailed on July 17<sup>th</sup> and emailed to residents on July 18, 2018.

Deputy Clerk Kristy Hoggatt prepared a cost comparison for electric and gas expenses for the Municipal Building after the additional insulation and new windows were installed. She was also working on a website for Airport Drive. The website would be shared with the Trustees as soon as it was completed.

In 2014, new street signs were purchased to satisfy 2018 reflectivity requirements. Marvin and Debbie noted we still needed 20 "Children at Play" signs. Trustee Rains motioned to approve purchasing 20 additional "Children at Play" signs. Trustee Thompson seconded the motion. Motion passed unanimously.

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The Policy Manual stated fees for Demolition Permits were as follows: \$100.00 for the Demolition Permit if we had to have an inspection of the property, \$10.00 if not inspected, based on Oronogo charging \$70.00 plus mileage. Carl Junction did not charge a fee for their Demolition Permit, but the Contractors must be licensed. Would the Board want to change our policy to match Carl Junction? The Board did not want to change the policy.

The trimming of trees hanging into the streets was last done in 2015. Wright Tree Service's electric line maintenance for Empire Electric may have eliminated the need. I had asked Street Commissioner Ray Bryant to view the streets and trees. He had not by meeting time. The Board decided to wait for his recommendations.

Deputy Clerk Kristy Hoggatt requested a vacation day for Wednesday, August 15, 2018. Trustee Rains motioned to allow Kristy to use a vacation day on August 15, 2018. Trustee Thompson seconded the motion. Motion passed unanimously.

Sgt. Roughton received her new SUV on Friday, July 20, 2018.

The City of Joplin was hosting a Roundtable Discussion between Missouri Governor Mike Parson and area Mayors on Tuesday, July 31, 2018 at 2:00 p.m. at the City of Joplin City Hall. Chairman Jim Paul agreed to attend.

The Chairman's Signature was required on documents in Green Folder. Items in Gray Folder were provided to review for possible discussion.

### **REMINDERS**

The next Board of Trustee Work Session and Regular Meetings were scheduled for August 23, 2018, at 6:30 p.m. and 7:00 p.m. respectively.

The Community Blood Center of the Ozarks would be holding a Blood Drive on Wednesday, August 15, 2018 from 2:00 p.m. to 6:00 p.m. in the Municipal Building parking lot. Trustee Paul instructed Clerk Hirshey to send out a reminder email to residents prior to the drive.

### **OTHER BUSINESS**

Marvin Heckart informed the Board the water coming from the **water heater** was rusty. He advised the water heater was could be rusting inside and should be replaced before it started leaking. The Board instructed Clerk Hirshey to have a new water heater installed.

### **ADJOURNMENT**

With no other business to come before the Board, Trustee Rains motioned to adjourn the meeting. Trustee Thompson seconded the motion. Motion passed unanimously.

Meeting adjourned at 7:26 p.m.

Respectfully Submitted,

Sue Hirshey  
Village Clerk

July 26, 2018