

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held on Thursday, July 25, 2019 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, Reed Thompson and Ray Bryant. Trustee Mark Rains was absent. Village Clerk Sue Hirshey was present to take the minutes. Also present were Village Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Kristy Hoggatt, Sergeant Melissa Roughton, Jasper County Officer Justin Henry, and Residents Marvin and Debie Heckart, Jack and Mary Huffman, Danny Tindal, Albert Danhankl, and Donald Gurley. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

**MINUTES**

Minutes of the Board of Trustees Meeting held on June 27, 2019, having been previously provided to the Trustees, were discussed. Trustee Myers motioned to approve the minutes previously provided. Trustee Bryant seconded the motion. Motion passed unanimously.

**TREASURER'S REPORT**

Clerk Hirshey presented the Treasurers Report. The Board was provided the Balance Sheet by Fund, Cash Receipts Control Report, Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Carl Junction Sewer Costs Worksheet, Building Permits in Progress worksheet and Certificates of Deposits for Airport Drive. Trustee Thompson motioned to approve the Treasurer's Report and to pay the bills. Trustee Bryant seconded the motion. Motion passed unanimously.

**PETITIONS AND COMPLAINTS**

Residents Mary and Jack Huffman had lived on West Bland Avenue for 22 years. They shared the history of the **west end of Skyway Drive and the easement used to access properties** owned by the Doners and Mrs. Johnson. The easement is owned by the Myers Family Trust and had never been paved. Maintenance such as grading and removing trees had been performed by Jack Huffman. The easement was approximately 200 feet wide and 300 feet long. Mary Huffman asked the Board to consider paving the road. Engineer Norton stated typically residents would have to bring a roadway up to city standards before a city would assume responsibility to maintain. Attorney Snyder said it was not a public roadway. Property owners could form a Special Road District and assess connecting property owners to fund improvements. Mr. Snyder suggested property owners have an attorney review their property deeds for responsible party.

**ENGINEER'S REPORT**

Engineer Jerald Norton submitted **Pay Request #1** for the **Central Avenue Lift Station Rehabilitation** project. Trustee Bryant motioned to approve Pay Request #1 for the Central Avenue Lift Station Rehabilitation project, in the amount of \$48,805.82 to Southard Construction. Trustee Thompson seconded the motion. Motion passed unanimously.

Mr. Norton submitted **Change Order Proposal #1** from Southard Construction to replace the **fence** surrounding the **Central Avenue Lift Station**. The total of the Change Order was \$9,694.00 and

included white privacy slats in the fence at a cost of \$1,200.00 and Fence Grounding at a cost of \$4,594.00. Grounding the fence would protect the electrical equipment. Engineer Norton stated the slats were not required by Code. Trustee Bryant motioned to approve Change Order #1 for the new fence, without slats, for a total of \$8,494.00. Trustee Thompson seconded the motion. Motion passed unanimously.

Liberty/Empire Electric had completed the **3 Phase power lines to Central Avenue Lift Station**. The spare pump kept at the Village Office was single phase. The Trustees noted a spare **3 Phase pump** would need to be purchased. The new pumps for Central Avenue Lift Station were purchased from Enviroline Company, Inc. at a cost of \$4,250.00 each.

On July 23, 2019, Haynes Equipment inspected the **Highway 171 flow monitor**, Carl Junction had reported the monitor was running backwards. A substantially large **rock** and part of a mop head were pulled out of the monitor. Airport Drive had 54,000 linear feet of sewer lines, the trunk lines were ten inch in diameter, other lines were eight or four inches in diameter. Engineer Norton estimated the cost to video the lines would be from \$1.50 to \$2.00 per foot. Trustee Thompson asked Engineer Norton to get bids to video the ten-inch trunk lines. Engineer Norton would report back next month.

Resident Mark Johnson, **25407 Tabor Main Road**, reported to Trustee Paul a **sinking area** behind his house. Engineer Norton would view the area with Mr. Johnson as soon as he could.

During the June 25<sup>th</sup> meeting, Engineer Norton estimated the cost to install a **concrete swale** in the ditch at **25357 Leffen Lane** would be \$750.00. Mr. Norton had not received a formal quote for the project at meeting time. Trustee Bryant motioned to approve a proposal costing up to \$1,000.00 to pave the ditch at 25357 Leffen Lane between the driveway pipe and the pipe under the speed hump on Leffen Lane. Trustee Thompson seconded the motion. Motion passed unanimously.

### **OTHER BUSINESS**

Resident Keith Stammer submitted his resignation to **the Zoning Commission**. Resident Frank Stine stated he had been unable to attend Zoning Meetings due to conflicting responsibilities and needed to resign. Residents Janie Liles and Debbie Bryant agreed to serve on the Zoning Commission. Trustee Myers motioned to appoint Janie Liles and Debbie Bryant to the Zoning Commission. Trustee Thompson seconded the motion. Paul; aye, Myers; aye, Thompson; aye. Trustee Bryant abstained. Debbie Bryant was on the list of Alternates for Zoning and Board of Adjustment. Resident Debie Heckart suggested asking Tod Wooley to serve as an Alternate.

The Zoning Commission was scheduled to meet on Tuesday, August 6, 2019 at 6:00 p.m. to discuss **Zoning Regulations for Medical Marijuana**. Attorney Snyder said he would have information for the commission to review to make recommendations to the Board of Trustees.

**Landscapers and lawn care services** were not listed as contractors in Airport Drive's Code. Attorney Snyder agreed to prepare a council bill for the August Board of Trustees Meeting to add the requirement for lawn care providers, landscapers, tree trimmers and removers to purchase **Contractors Licenses** to work in Airport Drive.

A **survey** for the residents was included in the **July 2019 Newsletter**. Deputy Clerk Kristy Hoggatt prepared a worksheet to summarize the eight responses received.

Trustee Bryant stated he had seen many bushes **blocking driver's view in the streets** and hanging tree limbs. Areas near Walmart and Tabor Woods entrance were mentioned. Trustee Ray Bryant agreed to drive around the Village and note the areas needing maintenance.

The **broken curb** on the **Washmaster Carwash** parking lot, 5885 N. Main Street Road, was discussed. Attorney Snyder advised Clerk Hirshey to provide the contact information for Utility Solutions, the company that worked on the manhole behind Casey's General Store, to property owner Gary Garvin.

### **CLERK'S REPORT**

Benjamin Smith, Partnership Specialist for the U.S. Census Bureau, visited with Jim Paul and Reed Thompson at the Municipal Building on Thursday, July 18, 2019. Mr. Smith asked the Clerks to coordinate a CCC (Complete Count Committee) to encourage residents to participate in the Census.

Building Inspector Greg Coats did not attend the July Board Meeting. The City of Carl Junction had not adopted the 2018 International Building Codes yet.

The remodeling project for Domino's Pizza in the Stone's Corner Plaza had begun. Inspections for rough in slab plumbing, framing, rough in electric, rough in plumbing and gas line had been completed. All contractors listed on the building permit had current Contractor Licenses.

Auditors Gene and Matt Mense started the six-month Audit on Tuesday, July 16, 2019.

The July 2019 Newsletter was mailed Tuesday, July 16<sup>th</sup> and emailed on Wednesday, July 17<sup>th</sup>. The Newsletter included a survey for residents. Questions included satisfaction regarding transportation, utilities, economic development, historic preservation, environmental protection, future development.

We had not received our Originating Agency Identifier number (ORI) from the Missouri State Highway Patrol. Attorney Snyder stated their office had received the number and promised to share the information.

Joplin Area Chamber of Commerce Membership Sales Strategist visited the office to welcome Airport Drive to the Chamber of Commerce and ask about how they could help us.

Wisper began installation of equipment on our tower on July 16, 2019. As of July 24<sup>th</sup>, the antennas were installed and working. Free internet service was available for the Municipal Building.

Habitat for Humanity's Restore was scheduled to pick up the old windows in the shed and the fluorescent bulbs on Friday, July 26, 2019 in the afternoon.

Tabor Woods Sign update – Furniture Rescue had a sub-contractor that could use a router to carve Tabor Woods and image into the sign. Steve Hughlett and Dewey Sheets were both out of town for the week of July 22, 2019.

The Chairman's Signature was required on documents in Green Folder; items in the Gray Folder were provide for information and possible discussion.

**REMINDERS**

The next Board of Trustee Work Session and Regular Meetings were scheduled for August 22, 2019, at 6:30 p.m. and 7:00 p.m. respectively.

**ADJOURNMENT**

With no other business to come before the Board, Trustee Bryant motioned to adjourn the meeting. Trustee Myers seconded the motion. Motion passed unanimously.

Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Sue Hirshey, MRCC  
Village Clerk