

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held June 28, 2018 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, David Bozung, and Reed Thompson. Trustee Mark Rains was absent. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Village Engineer Jerald Norton and Deputy Clerk Stacey Bass were also present. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

MINUTES

Minutes of the Board of Trustees Meeting held on May 24, 2018 having been previously provided to the Trustees were discussed. Trustee Myers motioned to approve the minutes previously provided. Trustee Bozung seconded the motion. Motion passed unanimously.

TREASURER'S REPORT

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process and Carl Junction Sewer Costs Worksheet. Trustee Thompson motioned to approve the Treasurer's Report and to pay the bills. Trustee Myers seconded the motion. Motion passed unanimously.

PETITIONS AND REQUESTS

Ray and Debbie Bryant, 5795 Elm Street, appeared before the Trustees to request a **variance** to Airport Drive's Code Section 405.370. According to the mentioned section, residing in a travel or camping trailer was not allowed. Mrs. Bryant's brother was staying with them in a **RV** behind the house temporarily until they finished working on their living quarters above their garage. Attorney Snyder stated if the brother was staying in the RV temporarily, it would be allowed so long as the Board was comfortable with the arrangement. Trustee Paul stated the Board would allow the arrangement for no longer than **six months**.

Don Fifer, **4845 N. Lone Elm Avenue**, requested a **Lot Split** to establish a 5.4 acre tract from property owned by his in-laws, James and Susan Rainforth. Mr. Fifer planned to build a house on the east end of the property. The drawing prepared by MJ Surveying was submitted to Attorney Snyder and Engineer Norton prior to the meeting, Mr. Norton stated the five plus acre tract was zoned A-1, not in a floodplain, and large enough to support a private sewage system. Mr. Snyder stated the drawing complied with the Code. Trustee Myers motioned to approve the requested Lot Split for Don Fifer. Trustee Thompson seconded the motion. Motion passed unanimously. Clerk Hirshey would have the Lot Split recorded with the Jasper County Recorder's Office.

ENGINEER'S REPORT

CENTRAL AVENUE PUMP STATION REHABILITATION – Engineer Norton had revised his budget cost projections from previously presented figures, comparing cost to construct a gravity interceptor - \$365,000.00 - to rehabilitating and the operation costs of Central Avenue lift station for the next 25 years - \$404,000.00. Trustee Bozung shared his concerns, the Board planned to asphalt all of Airport Drive's streets during the next three years. Trustee Paul stated he wanted to be able to keep the commitment to the street project. Trustee Thompson motioned to have Engineer Norton to move

ahead with the gravity flow plan, work to gain the required easements for the project to eliminate only the Central Avenue Lift Station. Trustee Myers seconded the motion. Motion passed unanimously.

MANHOLE REHABILITATION – Mr. Norton stated he planned for a bid opening in August of 2018 for Phase Three of the manhole rehabilitation project. There would be 23 manholes, different types of repairs, estimated half required raising lids to grade, a few of the lids were under asphalt. Eight manholes needed the lids and/or frames fixed to keep lids in place.

FIFTEENTH ADDENDUM TO SERVICE CONTRACT WITH CITY OF CARL JUNCTION – The only change was the current rate of \$32.36 per user per month would be \$32.06 per user. No change to any of the peak flow rate amounts. Airport Drive's flow rates were down from 2016 rates. Trustee Thompson motioned to accept the Fifteenth Addendum to the service contract with the City of Carl Junction. Trustee Myers seconded the motion. Motion passed unanimously.

NORTHWEST CORNER OF EAST BLAND AND ELM STREET - Information regarding a Webb City School Bus damaging a corner post on the property was reported to Engineer Norton. He stated the only way to make the intersection wider would be to receive an easement from the property owner and move a telephone pole. Trustee Paul instructed Mr. Norton to try to get an easement.

Trustee Thompson asked Mr. Norton about the cracks in the pavement on Fountain Estates streets. Mr. Norton promised to look at the streets.

ATTORNEY'S REPORT

Attorney Derek Snyder said Court scheduled for June 28th had been cancelled by the Judge. Cases were rescheduled for July 18th.

Mr. Snyder sent a letter to the property owner of 5849 Joplin Street with the report by Building Inspector Greg Coats. He had received no response. He had not received any response from Anette Ohman regarding property at 5883 Wall Street. He promised to send another letter and update the Board at the July meeting.

COUNCIL BILL

Council Bill 06-18, an ordinance amending Article II of Chapter 135, **Procurement, Conflict of Interest**, was discussed. Trustee Thompson motioned to have the first reading of Council Bill 06-18 by title only. Trustee Myers seconded the motion. Paul; yea, Bozung; yea, Myers; yea, Thompson; yea. Attorney Snyder read Council Bill 06-18 by title only. Trustee Thompson motioned to approve the first reading and have the second and final reading of Council Bill 06-18 by title only. Trustee Myers seconded the motion. Paul; yea, Bozung; yea, Myers; yea, Thompson; yea. Attorney Snyder read Council Bill 06-18 by title only. Trustee Thompson motioned to approve the second and final reading of Council Bill 06-18 by title only and adopt Ordinance 06-18. Trustee Myers seconded the motion. Paul; yea, Bozung; yea, Myers; yea, Thompson; yea. Ordinance 06-18 was adopted.

Council Bill 07-18, an ordinance amending Code Section 705.040, **Sewer User Charge Rates**, was discussed. Trustee Thompson motioned to have the first reading of Council Bill 07-18 by title only. Trustee Myers seconded the motion. Paul; yea, Bozung; yea, Myers; yea, Thompson; yea. Attorney Snyder read Council Bill 07-18 by title only. Trustee Thompson motioned to approve the first reading and have the second and final reading of Council Bill 07-18 by title only. Trustee Myers seconded the motion. Paul; yea, Bozung; yea, Myers; yea, Thompson; yea. Attorney Snyder read Council Bill 07-18 by title only. Trustee Thompson motioned to approve the second and final reading of Council Bill 07-18 by title only and adopt Ordinance 07-18. Trustee Myers seconded the

motion. Paul; yea, Bozung; yea, Myers; yea, Thompson; yea. Ordinance 07-18 was adopted. The effective date for the new rates would be July 1, 2018.

OTHER BUSINESS

Information regarding the **NLC Service Line Warranty Program** was discussed. Representative Dennis Lyons presented the warranty program for **sewer and water lines** at the May 24, 2018 Board Meeting. Trustee Thompson motioned to allow NLC Services to offer insurance to residents for sewer and water lines. Trustee Myers seconded the motion. Motion passed unanimously. Trustee Paul instructed Clerk Hirshey to include information about the service in the next Newsletter.

Two **Certificates of Deposits** at Community Bank and Trust would expire in July; and one at Guaranty Bank (Hometown Bank) would expire in August. Bids for CD rates were submitted by Commerce Bank, Community Bank and Trust, Guaranty Bank, and Southwest Missouri Bank. Trustee Myers motioned to accept the bid from Commerce Bank at a rate of 2.50% interest for three 3 year CDs; as each of the three CDs matured.

CLERK'S REPORT

A Demolition Permit was purchased on June 11, 2018 by Fred Jordan, Jordan Disposal Service. He demolished and removed the house and the smaller garage at 25153 Marion Avenue. A metal shop building remained. The property owner was Alex Winans.

Habitat for Humanity, 5201 N. Main Street Road, held a 10th Anniversary Party on Thursday, June 28th from 11:00 a.m. to 1:00 p.m.

Black Market Fireworks and Jake's Fireworks purchased Business Licenses for 2018.

Tabor Woods resident Preston Johnson started a recycling program as a school project on June 14th for Tabor Woods residents. He planned to pick up plastic recyclables every Thursday after 3 pm. He received a Solicitor's License from the office on June 11th.

The Fir Road Traffic Study was scheduled to start August 13th and be finished by October 30, 2018. Airport Drive would receive a hard copy of the study when it was completed and would be invited to the presentation of the study. Airport Drive's portion of the cost will be \$1,200.00.

Gene Mense scheduled the six month Audit to begin on Monday, July 23, 2018.

Information had been received for the MOCCFOA MML Master Academy classes. Clerk Hirshey had registered for the conference, but not the classes. The cost was \$125.00 to attend. Trustee Thompson motioned to allow Clerk Hirshey to attend the Master Academy Class, Airport Drive to pay the expenses. Trustee Myers seconded the motion. Motion passed unanimously.

Harvey from the City of Carl Junction emailed pictures of damage to the corner post of the fence around the Fountain Estates lift station. Harvey thought a Wright Tree Service Tree may have backed into it (only speculation). Empire was contacted to look into the damage.

Clerk Hirshey asked the Board for suggestions for the Spot light section of the July 2018 Newsletter. The Front Page and Cutting Loose Graphics had not been spot lighted before. The Board approved the suggestions offered.

Deputy Clerk Stacey Bass' last day was Friday, June 29th. Kristy Hoggatt would start Monday, July 2, 2018.

June 28, 2018

Sgt. Roughton planned to be on vacation July 2nd until July 9, 2018.

Chairman Signature was required on documents in Green Folder. Items in Gray Folder were provided to review for possible discussion.

REMINDERS

The next Board of Trustee Work Session and Regular Meetings were scheduled for July 26, 2018, at 6:30 p.m. and 7:00 p.m. respectively.

Office would be closed Wednesday, July 4, 2018 in observance of Independence Day.

ADJOURNMENT

With no other business to come before the Board, Trustee Thompson motioned to adjourn the meeting. Trustee Bozung seconded the motion. Motion passed unanimously.

Meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Sue Hirshey
Village Clerk