

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held on Thursday, June 27, 2019 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, Reed Thompson and Ray Bryant. Trustee Mark Rains was absent. Village Clerk Sue Hirshey was present to take the minutes. Also present were Village Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Kristy Hoggatt, Jasper County Officer Justin Henry, and Residents Marvin and Debie Heckart. Sergeant Melissa Roughton of the Jasper County Sheriff's Office was absent. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

**MINUTES**

Minutes of the Board of Trustees Meeting held on May 23, 2019, having been previously provided to the Trustees, were discussed. Trustee Bryant motioned to approve the minutes previously provided. Trustee Thompson seconded the motion. Motion passed unanimously.

**TREASURER'S REPORT**

Clerk Hirshey presented the Treasurers Report. The Board was provided the Balance Sheet by Fund, Cash Receipts Control Report, Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Carl Junction Sewer Costs Worksheet, Building Permits in Progress worksheet and Certificates of Deposits for Airport Drive.

Trustee Thompson motioned to approve the Treasurer's Report and to pay the bills. Trustee Bryant seconded the motion. Motion passed unanimously.

**PETITIONS AND COMPLAINTS**

**Patrick McGlashan**, owner of **Etcetera Flea Market**, located at 5215 N. Main Street Road, appeared before the Board to discuss a letter from the Village Clerk, dated May 28, 2019, advising Mr. McGlashan that the Village Office had received a verbal complaint about the merchandise on the sidewalk outside of his business. Mr. McGlashan estimated his business brought in 70,000 shoppers per year, and that forcing him to remove merchandise located on the front sidewalk would reduce his sales by 20%. Discusses included the history into the need for Code restrictions to limit merchandise outside of a business. The Trustees decided to take no action at that time, and to look at similar situations in Airport Drive.

**Thomas Hughes**, Transportation Planner at **Harry S. Truman Coordinating Council** attended in Jill Cornett's place to talk about updating Airport Drive's Comprehensive Plan. Executive Director Jill Cornett submitted a letter dated May 15, 2019, offering to delay meetings to update Airport Drive's Comprehensive Plan until the climate is more accepting of a conversation about planning. Mr. Hughes pointed out the benefits of updating the Comp Plan. Debie Heckart shared her opinion, that waiting until next year and starting fresh would be a good idea. Mr. Hughes stated there would be no cost to Airport Drive for the work already performed by HSTCC, and that he didn't think the price would increase by next year.

**Johnny Bates**, owner of **Bates Building, LLC**, appeared before the Board to discuss Building Permit application 753, to remodel 6015 N. Main Street Road, Webb City, Missouri, in the Stone's

Corner Plaza, for **Domino's Pizza**. On June 21, 2019, Mr. Bates submitted engineer stamped plans for mechanical and electrical work to the Village Office. On June 24<sup>th</sup>, Building Inspector Greg Coats reviewed the plans and noted a public restroom was not included, but required, according to the 2012 International Building Codes. Mr. Bates stated a public restroom wasn't required according to the 2018 IBC. Attorney Snyder stated the Board could approve the Building Permit with the understanding that Airport Drive was planning to adopt the 2018 Building Codes. Trustee Thompson motioned to issue Building Permit 753 to Mr. Bates based on the presumed adoption of the 2018 International Building Codes. Trustee Bryant seconded the motion. Motion passed unanimously.

### **ENGINEER'S REPORT**

Engineer Jerald Norton had prepared an Engineer's Opinion of Probable Construction Cost to install a **drainage swale** adjacent to the driveway for Resident Ann Coogan-Pappas, **25357 Leffen Lane**. The project was estimated to require 15 square yards of 4" thick concrete at \$50.00 per square yard, total \$750.00. Trustee Thompson motioned to pave the ditch at 25357 Leffen Lane at an estimated cost of \$750.00. Trustee Myers seconded the motion. Motion passed unanimously.

Mr. Norton had reviewed the water usage and **sewer rates** for **2018** and **2019** and estimated there would be an approximate 8.3% increase in revenues. He suggested making no changes in the current sewer rates. Trustee Bryant motioned to make no changes to the current sewer rates. Trustee Myers seconded the motion. Motion passed unanimously.

### **COUNCIL BILL**

Council Bill 08-19, an ordinance authorizing and providing a **contract** between the Village of Airport Drive and the **Empire District Electric Company**, its successors or assigns, for electric service and equipment to light the Village's streets, alleys and public ways, electric service for light and power for the Village's parks, other properties and public places, for a term of years, and specifying the prices to be paid for such lighting and power service, and the terms and conditions of such contract; and in consideration of Empire's covenants and obligations contained herein and Empire's acceptance of the terms and conditions contained herein for the establishment, operation and maintenance of the Company's facilities within the Village, except providing further that nothing herein shall prohibit the Village from lawfully collecting an Occupation Tax, License Tax, motor vehicle license fees and any ad valorem tax on the Company's real estate and personal property, was discussed. Trustee Thompson motioned to have the first reading of Council Bill 08-19 by title only. Trustee Bryant seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea, Rains; absent. Attorney Snyder read Council Bill 08-19 by title only. Trustee Thompson motioned to approve the first reading and have the second reading of Council Bill 08-19 by title only. Trustee Bryant seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea, Rains; absent. Attorney Snyder read Council Bill 08-19 by title only. Trustee Bryant motioned to approve the second and final reading of Council Bill 08-19 by title only and adopt Ordinance 08-19. Trustee Myers seconded the motion. Paul; yea, Myers; yea, Thompson; yea, Bryant; yea, Rains; absent. Ordinance 08-19 was adopted.

### **OTHER BUSINESS**

**SNC2** submitted a quote to **Wipe and Reload the two old computers** from the Clerk's Office, for a total of \$600.00, or \$300.00 per unit. A verbal estimate of \$25.00 per machine to only delete information from the hard drive was added. Trustee Myers motioned to have SNC2 wipe the hard drives and donate the equipment to Carl Junction Schools for \$25.00 each, \$50.00 total. Trustee Bryant seconded the motion. Motion passed unanimously.

**Empire Electric's Work Order #847114**, to make changes in street lighting, to replace a streetlight on the southeast corner of Fir and Lone Elm, was discussed. The Board decided to have Chairman Paul sign the request.

The Trustees were asked if they wanted **Auditor Gene Mense** to perform **the six-month audit**. All Trustees were in agreement to have Mr. Mense perform the audit.

Clerk Hirshey requested permission to attend the **MML Conference** in St. Charles from September 7<sup>th</sup> through September 11, 2019. Trustee Thompson motioned to pay fees and expenses to allow Clerk Hirshey to attend the MML Conference, Region VII IIMC sessions and MOCCFOA sessions. Trustee Bryant seconded the motion. Motion passed unanimously.

Marvin and Debie Heckart asked for guidance to install a **Stop sign** at the intersection of **White Oak Drive and Chinquapin**. The Heckarts discussed placement of the sign with the Trustees and Engineer Norton. Mr. Norton agreed to check the distances required from the intersection and edge of the road. The No Parking signs for Central Avenue were also discussed. Missouri One Call would be contacted once locations of signs were determined. The Heckarts mentioned all of the Slow, Children at Play signs were in bad shape. It was decided to order signs to replace the old signs.

Recycling of **old street signs** was discussed. Trustee Bryant motioned to approve a letter to be signed by Chairman Paul to allow Marvin and Debie Heckart to take the old street signs to **Missouri Metal Recycling** in Webb City. Trustee Myers seconded the motion. Motion passed unanimously. Old aluminum windows in the shed should be picked up by Habitat for Humanity.

Clerk Hirshey and Deputy Clerk Hoggatt requested to use **vacation days** on Friday, July 5, 2019. This would mean the Office would be closed for a four-day weekend. Trustee Bryant motioned to allow Clerk Hirshey and Deputy Clerk Hoggatt to use vacation days for Friday, July 5, 2019. Trustee Thompson seconded the motion. Motion passed unanimously.

Ray Bryant and Debie Heckart were thanked for providing the dinner and dessert for all in attendance.

### **ADJOURNMENT**

With no other business to come before the Board, Trustee Thompson motioned to adjourn the meeting. Trustee Bryant seconded the motion. Motion passed unanimously.

Meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Sue Hirshey, MRCC  
Village Clerk