

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held on Thursday, May 27, 2021, at the Village Municipal Building. The meeting was open to the public.

Chairman James Paul called the Board of Trustees to order at 7:05 p.m. Members present were Terry Myers, Mark Rains, and Reed Thompson. Trustee Ray Bryant was absent. Village Clerk Sue Hirshey was present to take the minutes. Also, present were Village Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Kristy Hoggatt, and Sergeant Melissa Roughton. Other attendees were Attorney Franklin Buchanan III and Residents Edwina Rains, and Marvin and Debie Heckart. All in attendance gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

INSTALLATION OF OFFICER

Village Clerk, Sue Hirshey, administered the Oath of Office to Trustee Terry Myers.

MINUTES

Minutes of the Public Hearing, Special After Election Meeting and Board of Trustees Meeting held on April 22, 2021, having been previously provided to the Trustees, were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Myers seconded the motion. Motion passed unanimously.

TREASURER'S REPORT

Clerk Hirshey presented the Treasurers Report. The Board was provided the Balance Sheets by Fund, Cash Receipts Control Report, Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Statement of Deposits and Expenditures of the Schuber Mitchell replat of Briarwood and the approval of plans for Dollar General, and letters requesting additional deposits from both, and Certificates of Deposits for Airport Drive. Trustee Thompson motioned to approve the Treasurer's Report and to pay the bills. Trustee Myers seconded the motion. Motion passed unanimously.

ENGINEER'S REPORT

Engineer Jerald Norton continued his report from the Work Session. Blake Onstot had submitted a drawing to request a **Lot Split** of property located **south of Spruce Drive and east of Fountain Estates Drive**. The property was not platted in Fountain Estates. Engineer Norton questioned the location of sewer lines on the property. No action was taken on the Lot Split.

ATTORNEY'S REPORT

Attorney Snyder prepared a council bill to amend the Zoning Code of the Village from District **C-4**, Compact Planned Shopping Center District to District **I-1**, Restricted Light Industrial District for property generally located at **5171 N. Main Street Road**. On April 21, 2021, the Zoning Commission recommended to **rezone** the property to I-1. On April 22, 2021, the Board of Trustees unanimously approved the request to rezone 5171 N. Main Street Road to I-1.

Clerk Hirshey received information regarding a **Class Action Lawsuit involving Blue Cross Health Insurance** purchased between 2008 and 2020. Airport Drive paid for health insurance for former Clerk Frances Boyd prior to her resignation in 2013. Attorney Snyder suggested the

Trustees allow Clerk Hirshey to file a claim in the lawsuit. Trustee Rains motioned for Clerk Hirshey to file a claim. Trustee Thompson seconded the motion. Motion passed unanimously.

Residents Jerry and Carrie Goins signed a **Deed of Dedication** for property on the southeast corner of Fir Road and Lone Elm Avenue. The sight triangle right-of-way dedication was recorded with the Jasper County Recorder's Office as part of the plan approval for a **Dollar General Store** at that location.

Attorney Snyder amended the version of the **Declaration of Covenants, Conditions and Restrictions for Briarwood Subdivision** submitted by Schuber Mitchell Homes. Mr. Snyder asked the Trustees who should be responsible for maintenance of the detention pond and surrounding area. Did the Board want to trust the future HOA to maintain the area and the functionality of the pond? Trustee Thompson motioned that Schuber Mitchell Homes and then the future Home Owners Association be required to take full responsibility for functional maintenance requirements for the detention pond and provide an easement for access to Airport Drive to the detention pond and surrounding area. Trustee Rains seconded the motion. Motion passed unanimously.

Attorney Snyder introduced his associate Franklin Buchanan, III to the Board of Trustees.

COUNCIL BILLS AND RESOLUTION

Council Bill 09-21, a council bill **amending the Zoning Code from District C-4, Compact Planned Shopping Center District, to District I-1, Restricted Light Industrial District, for property at 5171 N. Main Street Road** was discussed. Trustee Thompson motioned to have the first reading of Council Bill 09-21 by title only. Trustee Rains seconded the motion. Paul; yea, Myers; yea, Rains; yea, Thompson; yea. Attorney Snyder read Council Bill 09-21 by title only. Trustee Thompson motioned to approve the first reading of Council Bill 09-21 by title only and have the second reading of Council Bill 09-21 by title only. Trustee Rains seconded the motion. Paul; yea, Myers; yea, Rains; yea, Thompson; yea. Attorney Snyder read Council Bill 09-21 by title only. Trustee Thompson motioned to approve the second and final reading of Council Bill 09-21 by title only and adopt Ordinance 09-21. Trustee Rains seconded the motion. Paul; yea, Myers; yea, Rains; yea, Thompson; yea. Ordinance 09-21 was adopted.

OTHER BUSINESS

The condition of **the entrance to Norton Drive** from North Main Street Road was discussed. MoDOT had repaired potholes in the right-of-way, but the repair would only be temporary. The roadway needed to be more thoroughly repaired. The Board suggested sending letters to the adjoining property owners to discuss repairs to the road.

A quote to **mow eight ditches or rights-of-way** along Highways 43 and 171 currently not being maintained by the property owners was discussed. Some areas were too difficult to mow due to MoDOT improvements. Top Priority Lawn Service submitted a proposal listing the cost to mow each area weekly. The total cost to mow all areas was \$585.00. The Trustees agreed to have Top Priority maintain the areas as needed, but not weekly, and to discuss the mowing every month.

Marvin and Debie Heckart commented on the clutter in the shed. The faces and frames from the **old Municipal Building signs** needed to be disposed. One of the faces from the Jasper County

Sheriff's sign was to be attached to the Municipal Building on the northwest corner of the building. The Heckarts stated they would install the Sheriff's sign and clean out the shed.

A quote was submitted by Cirrus Systems, Inc. for **Cellular Service for the new LED sign** at the Municipal Building. Cirrus quoted \$950.00 for a five-year contract for cellular service. The LED sign was losing contact with the Clerk's computers and shutting down. Cellular service would also allow the Clerks to update the sign while not at the Municipal Building. The Board instructed Clerk Hirshey to sign up for cellular service for \$950.00 for a five-year term.

Clerk Hirshey asked the Trustees if they would consider building a **sidewalk along the north side of Demott Drive**, from Tabor Woods to Walmart Neighborhood Market. A few residents had asked if a sidewalk could be built to walk along Highway 171 more easily. MoDOT would have to give permission to build the sidewalk but would need engineered drawings before they could approve. The Board declined to proceed with the project.

Debie Heckart requested permission for the Clerks to replace their **floor mats**. She had cleaned and washed both sides of the floor mats and they did not stay in place like they should. The Board said to purchase new floor mats.

CLERK'S REPORT

Five NO TRUCK signs had been ordered from Missouri Vocational Enterprises for Elm Street, East Bland Street, Skyway Drive and possibly Fountain Estates.

Dave Soper, General Manager, from Optic Communications Internet Service in Columbus Kansas reported they were looking at three areas to expand into. It would be four to five months before their Board decided where they wanted to develop new areas for service.

Wade Gleason, Technical Operations Manager for Mediacom, was emailed on three separate occasions for service issues for residents. The first two residents were pleased with the quicker responses. The Office had not heard back from the third resident.

We received a new single-phase pump as a spare from Enviroline on May 18, 2021. The worksheet listing all pumps by serial number and location was provided to the Trustees.

Spring Clean Up was on Saturday, May 1st. The Office had not received any comments or complaints from residents.

Residents Jamie Myers and Mike Warman agreed to continue to serve on the Board of Adjustment. Terms for the Board of Adjustment were five years.

The April 2021 Newsletter was emailed on April 27, 2021, and the majority were mailed on April 27th; the remaining were mailed April 28th, 2021.

We had 14 residents willing to serve on the Comprehensive Planning Committee. The first meeting was scheduled for August 17th at 6:30 pm.

Sue Bozung	Shannon Garrett	Steve Hughlett	Edwina Rains
Carolyn Longerot	Steve Garrett	Connie Fitz	Frank Stine
Georgie Krier	Janie Liles *	Carrie Goins	
Debie Heckart *	Debbie Bryant *	Kara Charbonneau	* Zoning Member

Deputy Clerk Hoggatt had compiled water usage numbers from January, February, and March 2021 to determine sewer usage information. Water usage for the month of April 2021 from Jasper County PWS #1 was added to the equation due to their abnormal readings for the first three months of the year. New usage numbers were used for May 2021 sewer billing.

KAB Electric added a receptacle in the ceiling for the meeting room TV. We discussed adding a photocell sensor to control the outdoor lights in the soffit. The Board declined the photocell idea.

On May 12th, I met with Nathan Schultz, Steven Jennings, and Brian Harrelson from Schuber Mitchell about building permits for Briarwood. No permits would be issued until all conditions of Section 410.170 were met. Sewer permits and fence requirements were also discussed.

SNC² reported our laptop should arrive at their office on June 3, 2021.

The Deed of Dedication for the southeast corner of Fir Road and Lone Elm Avenue was recorded with the Jasper County Recorder on May 25, 2021.

Deputy Clerk Kristy Hoggatt requested vacation days for June 1st thru June 4th, and June 25th. Trustee Thompson motioned to approve the requested vacation days. Trustee Rains seconded the motion. Motion passed unanimously.

In 2022, Airport Drive would be 75 years old. The Board was asked to consider setting a budget for the picnic in 2022. Total cost of the event in 2017 was \$8,340.00. Trustee Rains motioned to set the budget for the 2022 Picnic/Community Celebration at \$10,000.00, and to use Woody's and/or Village businesses for food. Trustee Thompson seconded the motion. Motion passed unanimously.

The Annual MML Conference would be in St. Louis from September 26th thru September 29, 2021. The cost for Early Bird Registration was \$400.00, that price was valid until August 6, 2021. Any of the Trustees could attend. Trustee Thompson motioned to send Clerk Hirshey to the conference. Trustee Rains seconded the motion. Motion passed unanimously.

Information was received regarding the American Rescue Plan. Airport Drive could receive \$159,874.89. The Trustees were provided packets of information regarding the funds and how the money could be spent. The Board instructed Clerk Hirshey to follow up.

The Green Folder contained documents requiring the Chairman's signature. Items in Gray Folder were for information and possible discussion.

REMINDERS

The office would be closed on Monday, May 31, 2021, in observance of Memorial Day.

The next Board of Trustees Work Sessions and Regular Meetings were scheduled for Thursday, June 24, 2021, at 6:30 pm and 7:00 pm respectively.

Trustee Thompson stated he would be absent for the July 2021 Board of Trustees Meeting.

ADJOURNMENT

With no other business to come before the Board, Trustee Rains motioned to adjourn the meeting. Trustee Thompson seconded the motion. Motion passed unanimously.

Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Sue Hirshey, MRCC
Village Clerk