

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held April 26, 2018 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, David Bozung and Mark Rains. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Stacey Bass, Sergeant Melissa Roughton and Jasper County Deputy Justin Henry were also present. Trustee Reed Thompson was absent. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

MINUTES

Minutes of the Board of Trustees Meeting held on March 22, 2018 and the Special Meeting on April 5, 2018 having been previously provided to the Trustees were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Bozung seconded the motion. Motion passed unanimously.

TREASURER'S REPORT

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Open Variance/Zoning Deposits, and Carl Junction Sewer Costs Worksheet. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Bozung seconded the motion. Motion passed unanimously.

PETITIONS AND REQUESTS

Elm Street Residents **Ron and Wilma Vorse, Judy Siebuhr, and Juanita Johnston**, appeared before the Board to discuss the option of adding an **overnight officer** dedicated to Airport Drive. The noise ordinance, possible trespassers, response time for calls, the cost of additional officers and increased revenues were discussed. The Trustees explained that Airport Drive was watched 24/7 by Jasper County Officers and that Airport Drive's Municipal Building was used as a satellite station by Jasper County Officers. Sgt. Roughton would instruct Deputy Henry to spotlight the area more at night.

Richard Gorman, Operations Manager for **Wisper Internet Service**, shared information about internet service with the Board. Wisper Internet already had antennas on water towers owned by Jasper County Water District #1 and the City of Carl Junction. Discussions included the following topics: the tower south of the Municipal Building could be used as a "hop" to boost their signal, the possibility of trading tower rent for free internet service, installing an eighty foot utility pole in Tabor Woods, cost and speed of service and required equipment. They would only require five local customers to install equipment. The Board instructed Clerk Hirshey to investigate their service and invite Mr. Gorman to the May 24th Meeting.

Donald Gurley, 5775 Pearl Avenue, filed **two written complaints** with Sgt. Roughton for properties at **25153 Marion Avenue** and **5849 Joplin Street**. Mr. Gurley stated both houses were eyesores and were in violation of the Code. Sgt. Roughton stated a Code Violation letter had been sent to the property owner and renter of 5849 Joplin Street. The Board instructed Clerk Hirshey to send the

Building Inspector Greg Coats to both properties to inspect for Code violations. Attorney Snyder advised the Board what steps should be taken for inspections and citations.

ENGINEER'S REPORT

SEWER RATE STUDY – Mr. Norton had received proposed **sewer service rates** from the City of Carl Junction. Carl Junction proposed approximately a 2.6% increase for sewer service. Trustee Rains motioned raise the sewer rates by 2.5% to match Carl Junction's increase. Trustee Bozung seconded the motion. Motion passed unanimously.

OTHER BUSINESS

Engineer Norton submitted a **Pay Request** for Pavement Repair Project SM-17-02a from **Asbell Excavating** in the amount of \$4224.00. This would be the final payment on the project. The substantial completion date was April 19, 2018, with a 12 month warranty period that would expire on April 18, 2019. Trustee Rains motioned to pay Asbell Excavating \$4224.00 for Project SM-17-02a. Trustee Myers seconded the motion. Motion passed unanimously.

Mr. Norton had submitted a proposal from Asbell Excavating for Street Maintenance Project SM-18-01 in the amount of **\$5725.30**, to **repair pavement on Gum Road** west of Highway 43. The Board asked Mr. Norton to put that project out to bid. Debie Heckart mentioned a pothole on Norton Avenue, west of North Main Street Road. Mr. Norton stated Norton Avenue is a private road.

The **contract** with **Jasper County Sheriff's Office** for the period of April 1, 2018 to March 31, 2019 was discussed. The amount charged for Sgt. Roughton's vehicle did not include the increase for her new SUV on order. Trustee Rains motioned to reapprove the contract, with the corrected amounts on page two, items 9. a) and 9. b). Trustee Myers seconded the motion. Motion passed unanimously.

Realtor Gary Nelson created a **Comparable Market Analysis** for the **Ohman property** at 5883 Wall Street. Mr. Nelson compared three recently sold properties and estimated a value of \$23,000.00 for the Ohman lot. Special Tax Bill 2018-01 was assessed against the property in the amount of \$16908.55, for the following expenses: to demolish and remove dangerous structures, fees to our attorney, to publish legal notice, and for ongoing maintenance of the property.

Information regarding a **service line warranty program** was provided to Trustees. Residents could purchase insurance to **repair water and/or sewer lines** from the National League of Cities. The Board decided not to discuss until the May 24th meeting.

Mr. Richard Salzer's **term** on the **Zoning Commission** would expire May 1, 2018 and he did not wish to continue to serve. Fountain Estate Resident **Dale Clark** had agreed to join the commission, the Board decided to accept his offer to serve.

Pitney Bowes submitted a **contract** to lease the new SendPro C200 **postage meter** and cancel the contract for the DM100i postage meter. The SM100i meter was to be returned to Pitney Bowes upon receipt of the SendPro C200. The quarterly lease payment would decrease from \$160.30 to \$156.99. Trustee Rains motioned to accept the new contract with Pitney Bowes. Trustee Myers seconded the motion. Motion passed unanimously.

The City of Joplin's Planning and Community Development Manager submitted a re-certification packet for the **HOME Partnership Investment Program** for years 2019 through 2021. Trustee Myers motioned to renew Airport Drive's membership in the program. Trustee Rains seconded the motion. Motion passed unanimously.

ATTORNEY REPORT

Attorney Derek Snyder stated he would prepare an ordinance for the May 24, 2018 meeting to update the Code with Contractor's License information.

Attorney Snyder prepared a release for Special Tax Bill 2017-2, for sewer fees on the property at 5806 Elm Street; the balance of the lien had been paid in full. Trustee Rains motioned to sign the release for Special Tax Bill 2017-2. Trustee Myers seconded the motion. Motion passed unanimously.

CLERK'S REPORT

No "new" news or inquiries regarding the Ballard property at the corner of Demott and Tabor Main. We had received a Missouri One Call Notice for 5989 N. Main Street Road, the Kum & Go property at Highways 43 and 171. Environmental Works Inc. would be installing a monitoring well on the property.

Roger Robertson appeared before the Board at the March 22, 2018 meeting regarding possible sewer service for property at 642 E. Fountain Road, outside the limits of Airport Drive. I had not received any more information from him.

Hometown Bank would be merging with Guaranty Bank. The merger should be completed by the weekend of June 8, 2018. Airport Drive had five CDs valued over \$1,232,319.63 with Hometown Bank at the time of the meeting.

Trustee Thompson was trying to work with Spire Gas Energy to create a survey to determine how many Fountain Estates residents are interested in gas service.

Deputy Clerk Stacey Bass created a flyer for the Community Wide Rummage Sale on April 28th in the back lot. Due to only two residents wanting to participate, the event was cancelled.

Adam Ogle, Aire Internet, reported 19 residents have contacted him interested in service. He would need 30 customers to install equipment on the tower.

The April 2018 Newsletter was mailed April 17, 2018 and emailed April 18, 2018.

I asked Marvin Heckart to clean the Municipal Building windows when he has time.

I would like to request a vacation day on Monday, May 14, 2018. Deputy Clerk Stacey Bass would like to request vacation days for Friday, May 4th and Friday, May 11th, and Friday, May 18th. Trustee Rains motioned to allow Clerk Hirshey to use a vacation day on May 14, 2018 and Deputy Clerk Bass to use vacation days on May 4, 11 and 18th. Trustee Myers seconded the motion. Motion passed unanimously.

Chairman Signature was required on documents in Green Folder. Items in Gray Folder were provided to review for possible discussion.

REMINDERS

Spring Clean would begin at 6:00 a.m. on Saturday May 5, 2018.

Board of Trustee Work Session and Regular Meetings were scheduled for May 24, 2018, at 6:30 p.m. and 7:00 p.m. respectively.

The Office would be closed Monday, May 28, 2018 for Memorial Day.

CLOSED SESSION

Notice had been given that the Board of Trustees as authorized by 610.021(2) would conduct a Closed Session to discuss property at 5883 Wall Street. Trustee Rains motioned to go into closed session. Trustee Bozung seconded the motion. Paul; yea, Bozung; yea, Myers; yea, Rains; yea. The Board went into closed session at 9:00 p.m.

Trustee Rains motioned to return to Open Session. Trustee Myers seconded the motion. Paul; yea, Bozung; yea, Myers; yea, Rains; yea.

The meeting reconvened in Open Session at 9:10 pm.

ADJOURNMENT

With no other business to come before the Board, Trustee Rains motioned to adjourn the meeting. Trustee Bozung seconded the motion. Motion passed unanimously.

Meeting adjourned at 9:11 p.m.

Respectfully Submitted,

Sue Hirshey
Village Clerk