

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF AIRPORT DRIVE, MISSOURI

A Regular Meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held on Thursday, February 23, 2023, at the Village Municipal Building. The meeting was open to the public.

Chairman Terry Myers called the Board of Trustees to order at 7:00 p.m. Members present were Mark Rains, Ray Bryant, Kara Charbonneau, and James Paul. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Village Engineer Clayton Cristy, and Deputy Clerk Sharon Clark attended. In the audience were Residents Marvin and Debie Heckart, Debbie Bryant, Edwina Rains, Denise Winans, and Brandon Charbonneau. All in attendance gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

MINUTES

Minutes of the Board of Trustees Special Meeting held on January 26, 2023, having been previously provided to the Trustees, were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Charbonneau seconded the motion. Motion passed unanimously.

TREASURER'S REPORT

Clerk Hirshey presented the Treasurer's Report for February 2023. The Board was provided the Balance Sheets by Fund, Cash Receipts Control Report, Payroll Calculation Report, Accounts Payable Check Register, Accounts Payable Control Report, Currents Statements of Revenues and Expenditures, worksheets for Recap of Sales Tax Revenue, and Sewer Maintenance Charges Paid to Carl Junction, and Certificates of Deposits for Airport Drive. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Bryant seconded the motion. Motion passed unanimously.

BID OPENING FOR MOWING SERVICES

The **mowing services** for Airport Drive were put out to bid. Sealed bids were received from Moritz Lawn & Landscaping, LLC, Lundien Lawn's, Marvin and Debie Heckart, Mowed Over, and Simpson Lawn Care. Chairman Myers opened the bids and read them aloud. Totals for mowing all areas were as follows: Moritz Lawn & Landscaping, LLC - \$295.00, Lundien Lawn's - \$436.25, Marvin and Debie Heckart - \$265.00, Mowed Over - \$230.00, Simpson Lawn Care - \$230.00. The owner of Mowed Over was in the audience. He stated his pricing would be valid for two years. Trustees Rains motioned to accept the bid from Mowed Over for mowing services for the next two years. Trustee Charbonneau seconded the motion. Trustee Bryant stated he would abstain from the vote. After stating his reason, Attorney Snyder stated Trustee Bryant did not have a reason to abstain. Motion passed unanimously.

PETITIONS, REQUESTS, AND COMPLAINTS

Jacob Lett, Schuber Mitchell Homes, was on the agenda to talk with the Trustees. Prior to the meeting Mr. Lett spoke with Clerk Hirshey and stated he would not attend this meeting but would attend the March 23, 2023 meeting. He planned to work to complete sidewalk and curb projects before the March meeting.

Daniel Rowland, Cordillera Advisory Management, was on the agenda to discuss changes to **marijuana sales** due to the passage of Amendment 3 in November 2022. Mr. Rowland did not attend the meeting.

Robin Wilson and Beverly Boatright, SCP Agency, appeared before the Board to discuss plans for the **private septic system** for their business at 499 W. Fountain Road. Robin Wilson stated they wanted to hook up to Airport Drive's sewer system but could not connect to a pressurized line. Ms. Wilson said that they had received and accepted a bid to work on the private septic system and were ready to start the process. They needed to convert their construction loan to the final loan. Engineer Cristy said he could not approve the plans. He needed more information, such as the number of people using the system each day, results of a perk test, number of shifts proposed, calculation of daily flow based on state regulations, slopes or contours within the lateral field, and more. Robin Wilson asked who was the end all, be all? Engineer Cristy said if Jasper County Health Department approved the plans, he could approve the plans. The county needed to share more information with Engineer Cristy. The temporary Certificate of Occupancy for the property would expire February 25, 2023. Attorney Snyder asked, if Jasper County approved the plans and Engineer Cristy approved the plans, how much time should the project take? Ms. Wilson said the contractor stated it would take 10 days of dry weather. Trustee Bryant motioned to extend the temporary Certificate of Occupancy to May 25, 2023. Trustee Rains seconded the motion. Motion passed unanimously.

Chairman Myers asked if anyone else would like to address the Board. There was no response.

Trustee Bryant asked Engineer Cristy about work on the Fountain Estates Lift Station. Engineer Cristy stated he was preparing a bid packet for work on the lift station.

COUNCIL BILLS

Council Bill 02-23, a council bill **to submit to the qualified voters of the Village of Airport Drive the question as to whether or not to provide that in the event the number of candidates running for any municipal election is equal to the number of open positions that no election shall be required** was discussed. Trustee Rains motioned to have the first reading of Council Bill 02-23 by title only. Trustee Bryant seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, Paul; yea. Attorney Snyder read Council Bill 02-23 by title only. Trustee Rains motioned to approve the first reading of Council Bill 02-23 by title only and have the second reading of Council Bill 02-23 by title only. Trustee Bryant seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, James; yea. Attorney Snyder read Council 02-23 by title only. Trustee Rains motioned to approve the second and final reading of Council Bill 02-23 by title only and adopt Ordinance 02-23. Trustee Charbonneau seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, Paul; yea. Ordinance 02-23 was adopted.

Council Bill 03-23, a council bill **repealing and replacing Section 605.040, License Fees, to amend licensing fees for marijuana-based businesses and merchant license fees** was discussed. Trustee Bryant motioned to have the first reading of Council Bill 03-23 by title only. Trustee Rains seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, Paul; yea. Attorney Snyder read Council Bill 03-23 by title only. Trustee Bryant motioned to approve the first reading of Council Bill 03-23 by title only and have the second reading of Council Bill 03-23 by title only. Trustee Charbonneau seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, James; yea. Attorney Snyder read Council 03-23 by title only. Trustee Bryant motioned to approve the second and final reading of Council Bill 03-23 by title only and adopt Ordinance 03-23. Trustee Charbonneau seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, Paul; yea. Ordinance 03-23 was adopted.

Council Bill 04-23, a council bill **to submit to the qualified voters of the Village of Airport Drive the question as to whether to impose a Sales Tax at the rate of 3% on all tangible personal property retail sales of adult use marijuana sold in Airport Drive** was discussed. Trustee Rains motioned to have the first reading of Council Bill 04-23 by title only. Trustee Paul seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, Paul; yea. Attorney Snyder read Council Bill 04-23 by title only. Trustee Rains motioned to approve the first reading of Council Bill 04-23 by title only and have the second reading of Council Bill 04-23 by title only. Trustee Charbonneau seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, James; yea. Attorney Snyder read Council 04-23 by title only. Trustee Rains motioned to approve the second and final reading of Council Bill 04-23 by title only and adopt Ordinance 04-23. Trustee Bryant seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, Paul; yea. Ordinance 04-23 was adopted.

Council Bill 05-23, a council bill **to approve an agreement by and between the Village of Airport Drive and TREKK Design Group, LLC, for services to provide a sanitary sewer evaluation study** was discussed. Attorney Snyder found no problems with the contract. Trustee Bryant motioned to have the first reading of Council Bill 05-23 by title only. Trustee Charbonneau seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, Paul; yea. Attorney Snyder read Council Bill 05-23 by title only. Trustee Bryant motioned to approve the first reading of Council Bill 05-23 by title only and have the second reading of Council Bill 05-23 by title only. Trustee Charbonneau seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, James; yea. Attorney Snyder read Council 05-23 by title only. Trustee Bryant motioned to approve the second and final reading of Council Bill 05-23 by title only and adopt Ordinance 05-23. Trustee Charbonneau seconded the motion. Myers; yea, Rains; yea, Bryant; yea, Charbonneau; yea, Paul; yea. Ordinance 05-23 was adopted.

OTHER BUSINESS

Invoices from **Asbell Excavating** for work on the corner of Pearl Street and West Bland Avenue, and a storm water inlet on Leffen Lane were on the agenda for approval. Invoices were not received by meeting time. Approval held for March 23, 2023 meeting.

The **subscription for Beacon** was on the agenda for discussion. Clerk Hirshey had been unable to receive a written list of additional services available for the increased price of \$500.00. Approval held for March 23, 2023 meeting.

CLERK'S REPORT

The Zoning Commission was scheduled to meet March 7, 2023 to discuss a rezoning request for property on Northeast Street and Code changes due to passage of Amendment 3.

The Board of Adjustment met on Tuesday, February 7, 2023 to discuss at request from Eddie and Carlene Johnson for a variance to allow the recreational vehicle to remain at 25153 Marion Avenue. The Board denied the Johnsons' request for a variance. The Johnsons were working on moving the camping trailer, but the ground was too wet and soft to move. Their email correspondence was provided.

All operating businesses in Airport Drive had purchased Business Licenses for 2023.

The office received a letter on January 31, 2023 from Republic Services regarding an increase in prices for their services. The letter was provided to the Board. This information was included in the Newsletter.

Schuber Mitchell Homes had applied for three more building permits for new homes on Evergreen Drive. We were still waiting for the subcontractors listed on the building permits to renew their licenses for 2023.

Clerk Hirshey mailed a letter to Micheal Bock, Traffic Operation Engineer for MODoT on February 6, 2023. Mr. Bock called on February 17th and promised to send a written response prior to the meeting. Mr. Bock's email response was provided to the Board.

Contractors with Four States Garage Doors came to the office February 21st to discuss fixing/replacing the roll up door on the white storage shed. They worked on the locking latches, WD40'd them and loosened them. They said a standard eight-foot door could not be installed due to the rafters hanging too low in the building.

Jasper County Deputy Justin Henry delivered flowers, donated by Country Side Florist, and candy, donated by Clerks Hirshey and Clark, to widows in Airport Drive on Valentine's Day. He made five deliveries on Tuesday, February 14th before he was rained out. He continued deliveries the next day and worked to get deliveries made to everyone by Thursday, February 16th.

The February 2023 Newsletter was mailed out February 23rd and emailed on February 24, 2023.

Deputy Clerk Sharon Clark had been working on the website to get information such as Minutes, Business listings, and notifications, up to date.

Airport Drive still had not received a draft of the Update to the Comprehensive Plan from HSTCC.

Auditor Gene Mense delivered the Draft Audit of year 2022 to the office. A copy of the draft audit was provided to the Board.

We have the name of the person that scuffed the ditch at Joplin and Marion Avenue. Deputy Kolbeck had written a report.

The Green Folder contained documents requiring the Chairman's signature.

REMINDERS

The next Board of Trustees Work Sessions and Regular Meetings were scheduled for Thursday, March 23, 2023, at 6:30 pm and 7:00 pm respectively.

OTHER BUSINESS

Attorney Snyder had informed Daniel Rowland, Cordillera Advisory Management, that the marijuana facility would need to roll their license into the new license after Board approval.

Trustee Bryant asked the Clerks to contact Optic Communications to see how quickly they could bring their internet service into Airport Drive. Engineer Cristy stated there were a lot of grants available for broadband services. Suggested reaching out to Carl Junction Mayor Mark Powers.

Chairman Myers suggested a Development Board to include Attorney Snyder and Engineer Clayton plus two Board members. Most likely Trustees Mark Rains and James Paul could attend daytime meetings. Trustee Charbonneau stated she had a very understanding employer that would allow her to attend meetings if needed. Attorney Snyder stated Trustees Rains and Paul could attend a Jasper County Public Water Supply District meeting on behalf of the Board of Trustees. Trustee Bryant motioned to approve Trustees Mark Rains and Jim Paul to attend meetings outside Airport Drive, they would not have the authority to approve anything on behalf of the Board of Trustees. Trustee Charbonneau seconded the motion. Motion passed unanimously.

ADJOURNMENT

With no other business to come before the Board, Trustee Rains motioned to adjourn the meeting. Trustee Charbonneau seconded the motion. Motion passed unanimously. Meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Sue Hirshey, MRCC-C
Village Clerk