

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held on Tuesday, November 20, 2018 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, Mark Rains and Reed Thompson. Trustee David Bozung was absent. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Deputy Clerk Kristy Hoggatt, Jasper County Sergeant Melissa Roughton were also present. Village Engineer Jerald Norton was absent, Clayton Cristy attended in his place. Jasper County Deputy Justin Henry was absent. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

MINUTES

Minutes of the Public Hearing and the Board of Trustees Meeting held on October 25, 2018, having been previously provided to the Trustees, were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Myers seconded the motion. Motion passed unanimously.

TREASURER'S REPORT

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Check Registers for Community Bank & Trust and Southwest Missouri Bank, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Carl Junction Sewer Costs Worksheet and Certificates of Deposits for Airport Drive. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Thompson seconded the motion. Motion passed unanimously.

LOT SPLIT

James Rainforth, 25884 Fir Road, appeared before the Board with updates regarding the requested Lot Split and placement of a manufactured home on his property. Attorney Snyder and Engineer Norton had reviewed the surveyed drawing for the proposed parcel of 3.3 acres from the northwest corner of his property, they found no issues or concerns. Trustee Rains motioned to approve the Lot Split at 25884 Fir Road. Trustee Thompson seconded the motion. Motion passed unanimously.

Webb City Clerk Kim DeMoss and Carthage City Clerk Traci Cox appeared before the Board to present Clerk Hirshey a Certificate of Recognition for receiving the **Missouri Registered City Clerk (MRCC)** certification. Clerk DeMoss and Clerk Cox thanked the Board for allowing Clerk Hirshey to participate in meetings and training events, to gain knowledge and to remain informed of consistently changing legislation and requirements for city clerks.

COUNCIL BILL

Council Bill 09-18, an ordinance approving a **contract** by and between the Village of Airport Drive, Missouri and the **Wisper ISP, Inc.** for leasing of a tower to provide wireless internet services and authorizing the Chairman of the Board of Trustees to execute said contract by and on behalf of the Village of Airport Drive was discussed. Trustee Thompson motioned to have the first reading of Council Bill 09-18 by title only. Trustee Rains seconded the motion. Paul; yea, Rains; yea, Myers; yea, Thompson; yea. Attorney Snyder read Council Bill 09-18 by title only. Trustee Rains motioned to approve the first reading and have the second and final reading of Council Bill 09-18 by title only. Trustee Thompson seconded the motion. Paul; yea, Rains; yea, Myers; yea, Thompson; yea. Attorney Snyder read Council Bill 09-18 by title only. Trustee Rains motioned to approve the
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second and final reading of Council Bill 09-18 by title only and adopt Ordinance 09-18. Trustee Myers seconded the motion. Paul; yea, Rains; yea, Myers; yea, Thompson; yea. Ordinance 09-18 was adopted.

ATTORNEY'S REPORT

Attorney Derek Snyder discussed options with the Board for future **short term rental restrictions**. He stated changes in use of private property should be very carefully considered. He suggested the Zoning Commission could be asked to investigate a change in zoning or restrictions of use within certain zones. The Commission could report and recommend to the Board if such a restriction is necessary for the betterment of Airport Drive. Due to the holidays, the Board said to schedule Zoning Meetings in January 2019.

Attorney Snyder suggested the new owner of **5849 Joplin Street** be notified of the findings of the Building Commissioner regarding the structures on the property. According to First American Title Insurance Company of Joplin, the new owner was David Tullis. The letter of Findings of Fact and Order of Building Commissioner stated corrective action must be made and completed to include repair and improvements of all buildings and structures to cure any and all violations as listed in the letter; or total demolition and removal of the buildings and structures if necessary. Corrective action shall be commenced immediately and shall be completed with 30 days of the order. The Trustees instructed Clerk Hirshey to forward the letter to Mr. Tullis and request he submit his plans for the property to the Board.

OTHER BUSINESS

Prior to the meeting, Justin Garvin, ODOC Construction and Supply, agreed to continue to **plow the snow from the Village streets** for \$1000.00 per event. Mr. Garvin had performed this service since 2011. Trustees Paul and Thompson agreed to monitor the streets and to contact Mr. Garvin to plow as needed.

CLERK'S REPORT

Proposition A for the Village of Airport Drive, to not hold an election if the number of candidates is equal to the number of open positions for Trustee, was approved by voters during the November 6, 2018 election. Yes votes – 227. No votes - 106. Election officials stated 1127 voters had cast their ballots at the Municipal Building. In November 2016, 1319 people voted in the presidential election.

Filing for Candidacy for Trustee for the April 4, 2019 Election was scheduled to begin at 8:00 a.m. on Tuesday, December 11, 2018. Terms for Trustees Terry Myers and David Bozung would expire in 2019.

On October 26, 2016, Special Tax Bill 2018-02 was applied to the property at 5849 Joplin in the amount of \$782.48, for expenses due to maintenance and legal fees. A check was received from First American Title Insurance Company of Joplin for the amount \$784.37, the amount due as of November 5, 2018. The release of STB 2018-02 was recorded at the Jasper County Recorder's Office on November 9, 2018.

Account Manager Justin Steinbugl from Utility Service Partners reported there were ten homes covered with 23 policies in Airport Drive; ten had sewer, ten had water and three had in-home plumbing.

Genuine Realty's "Kid's Drive Thru Trick or Treat" event was held in the parking lot of the Stone's Corner Plaza on October 31, 2018 from 5:00 to 7:30 p.m. Although it was raining, they estimated 600 cars drove through. Deputy Justin Henry braved the weather to share treats with the kids.

The Missouri Department of Revenue deposited the October Sales Tax revenues in CBT on November 7, 2018. The CBT account would need to remain open until it was confirmed the deposits were made in the Southwest Missouri Bank account.

The October 2018 Newsletter was mailed and emailed to Village residents and businesses on October 30, 2018.

Clerk Hirshey requested vacation days on December 4, 5, 6, 7 and 26, 2018. Deputy Clerk Hoggatt requested vacation days on December 12, 17 and 26. The office was already scheduled to be closed December 24th and 25th, the Board was asked to consider allowing the office to remain closed on Wednesday, December 26th. Trustee Rains motioned to approve all vacation days requested for both Clerks and to allow the Village Office to remain closed on Wednesday, December 26, 2018. Trustee Thompson seconded the motion. Motion passed unanimously.

Christmas Cards were ready to be mailed on Monday, November 26, 2018.

The Chairman's Signature was required on documents in Green Folder. Items in Gray Folder were provided to review for possible discussion.

REMINDERS

Leaf Pickup was scheduled to begin Monday, December 3, 2018 at 6:00 a.m.

The Office would be closed Monday, December 24th and Tuesday, December 25th, and Wednesday, December 26th for Christmas and Tuesday, January 1, 2019 for New Years' Day.

The next Board of Trustee Work Session and Regular Meetings were scheduled for Thursday, December 20, 2018, at 6:30 p.m. and 7:00 p.m. respectively.

Attorney Snyder stated he needed to attend a meeting in Oronogo on December 20, 2018. He would miss our Work Session, but should be able to attend the Regular Session at 7:00 p.m.

ADJOURNMENT

With no other business to come before the Board, Trustee Rains motioned to adjourn the meeting. Trustee Thompson seconded the motion. Motion passed unanimously.

Meeting adjourned at 7:24 p.m.

Respectfully Submitted,

Sue Hirshey, MRCC
Village Clerk

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