

**VILLAGE OF AIRPORT DRIVE  
25150 DEMOTT DRIVE  
JOPLIN, MISSOURI 64801**



**Business License Information**

Chapter 605 of the Airport Drive Municipal Code regulates licenses for businesses, followed by the additional requirements by the type of business being opened. This information must be submitted and your license application approved prior to opening.

**All New Businesses:**

- Complete the Business License Application.
- Verify the Zoning Designation of the property.
- Contact the Carl Junction Fire Protection District for inspection of the building.
- Remit the license fee by cash or check. Checks should be made payable to Village of Airport Drive.

**Additional Requirements by Business Type**

**Retail**

- Missouri Sales Tax number and certificate of No Tax Due with Airport Drive designation
- Jasper County Merchant's License

**Food Preparation/Sales**

- Missouri Sales Tax number and certificate of No Tax Due with Airport Drive designation
- Jasper County Merchant's License
- Certification of existence & maintenance of grease, oil or sand interceptor by a licensed plumber

**Alcohol Sales/Service**

- Prior to opening new business, approval of Alcoholic Beverage License by the Board of Trustees.
- If a renewal, a completed Liquor License Renewal Sheet
- Copy of State of Missouri Liquor Licenses

**Home Based Businesses**

- Same requirements for all businesses of same type.

**Contractor or Sub-Contraction Licenses**

- Complete Contractor's License application
- Proof of General Liability and Workman's Compensation Insurances, with Airport Drive listed as Certificate Holder

**Business Licensing  
Period**

January 1 to December 31

**Website**

[airportdrivemo.com](http://airportdrivemo.com)

**Contact Information**

Village of Airport Drive  
25150 Demott Drive  
Joplin, MO 64801

Phone: (417) 623-6744

Fax: (417) 623-7839

**Village Clerk**

Sue Hirshey

Email: [sue@airportdrivemo.com](mailto:sue@airportdrivemo.com)

**Deputy Clerk**

Kristy Hoggatt

Email: [kristy@airportdrivemo.com](mailto:kristy@airportdrivemo.com)

**Additional Contacts**

Missouri Depart. of Revenue  
Missouri Sales Tax & Certificate  
of No Tax Due

(573) 751-9268

Email: [taxclearance@dor.mo.gov](mailto:taxclearance@dor.mo.gov)

Missouri Alcohol & Tobacco  
Control – Missouri Liquor License  
(573) 751-2333

Jasper County Collector's  
Office – for Merchant's License  
601 S. Pearl, Joplin  
(417) 625-4324

Carl Junction Fire Protection  
District – for fire inspection  
(417) 649-6062

Jasper County Health Depart.  
(417) 358-3111